

PTA AGM

Minutes – 9th October 2017

Ordinary Business

Apologies

No Apologies were given or known

Present: -

T Milne	D Gibbs
D Buck	D Harwood
J McCann	R Hart
H Matheison	N Welling
T May	G Borman
S Knight	A Layton
J Hurds	S Powell
S Whitmore	C Lewis

Welcome and Overview of PTA

R Hart, the 2016/2017 chairperson welcomed and thanked everyone for coming to the meeting.

Minutes of AGM held on 10th October 2016

The minutes from last years meeting were passed around for the members to read

Matters arising from the minutes

No immediate matters were raised from last years meeting. Mr. Milne sad that most were carried out and actioned.

Chair's report for 2016/17

R Hart mentioned that she had not been the chairperson for all of the previous year and as a result did not get involved in the day-to-day details of the PTA. She thanked those who did for all their hard work and perseverance. A brief progress report was requested on the status of the outdoor areas and when the children could start to us them. The Play Kitchen was ready and as soon as it has been risk assessed could be used. It will be an ongoing project but no reason why the children could not use this. The tunnels are waiting for boarding to go up and M Meredith has kindly offered to do this and hopefully will be completed this weekend. The forest school could be used as soon as it is risk assessed. There was talk of what tables could be used or if we would need to get new ones. The PTA

will look into this; however, the children could start to use this. M Cooper has offered to get together some activities for the teachers to use (Printed), to make it easier for all involved.

Treasurers Report for year ending 31st August 2017

As per financial report handed out by S Powell.

Election of Officers

All of 2016/2017 officers have stood down for the coming year, with one exception.

Chairperson

J Hurds

Seconded- R Hart

Vice Chairperson

Joint S Knight & G Borman

Seconded- S Powell

Secretary

T May

Seconded- G Bowman

Treasurer

S Powell

Seconded- J Hurds

Lottery Coordinator

A Layton

Seconded- S Powell

Committee Members

C Lewis & S Whitmore

Social Media

This was discussed in length as to whether this was needed and if we should resort to Notice boards and letters in school bags. It is possible that all 3 would be needed. G Borman was happy to do the social Media and S Knight to do a weekly notice board. A ½ term newsletter could go out in the school bags.

Lottery

C Davey is unable to continue with the raffle and A Layton has agreed to take over. There was some discussion as to whether or not it should go back to a termly draw instead of being done monthly. Letters are required to be sent out to all parents regarding this and it was decided that it would

be kept on a monthly basis been drawn at the last Good News Assembly of each month. If no new parents take this offer then PTA would look at go back to doing it once a term. It was also decided that parents should also have the option to pay on ParentPay as well as the Direct Debit form. The lottery will be open to Parent, Carers, Teachers & Staff, Friends and Family. Cost to remain the same.

Special Business

Upcoming PTA projects

School Disco – 20th October 2017

All is in place for this years Disco and notices were sent out to parents today.

Book Sale – 2nd November 2017

This will be a great event and notices to parent will go out shortly. Children will come to school with £2 and will be able to go and purchase their own book from the tables. Parents will then be able to purchase extras books after school. For every 10 books sold the school will get one free. This company has stated that he should be able to supply most books that are requested by the teachers and are cheaper than Amazon. Teachers will get a list of preferred books and £100 to choose books relevant for their classes. To be either placed in the Orange classroom or potentially the hall, if the After School club could move into another room for the day.

Christmas Fair – 8th December 2017

Preparations are underway for this event. Letters to go out to parents requesting glass bottles to be used on the craft tables.

Also, teachers and staff to provide a black & White baby photo to T May As soon as possible. For guess the teacher competition that will be held at the fair.

Thank you cards – Next few days

It was discussed at the last PTA meeting, as there were a large number of people and companies that have donated goods and time, that we should do something to thank them. T May is busy making a basic post card format Thank you card. The idea being that the children would each receive a card and could then colour or draw a design onto the card. Teachers will arrange this during school hours.

Help out Day – 14th October 2017

Parents have been asked to attend this coming Saturday for a help out day to try to complete the Forest school and clean up the play kitchen

Ideas for fundraising

All were asked for any extra ideas for fundraising in the upcoming year.

Jumble Sale – parents to donate unwanted clothes or toys and S Knight will co-ordinate a jumble sale (Date TBA). What does not sell will then get sold to the Bags for School Scheme.

Help Out Days (grounds maintenance) – Perhaps a number of parents could come to the school once or twice a term to clean up and clear the grounds of the school.

School Bingo
Another Valentine Disco

Wish list from Teachers

N Welling has requested more ReadWriteInc reading books for the reception class.

Practical Math resources or outdoor Math resources

Ipads and Laptops as the current ones in school have seen better days. There is a possibility that reconditioned laptops could be sourced from the Hereford County Council

Any Other Business

Lane next to School

A Layton wondered if there was a way we could stop people from driving down the lane to park in front of the school during drop off and pick up times. As this is potentially dangerous for the children. T Milne is going to look into it.

Bins outside preschool

Is it possible to hide or move these bins as they are unpleasant for parents and children being dropped at the preschool. T Milne explained that he had discussed this with the governors and it was felt that they could not be moved but perhaps they could be hidden. The bushes round the back of the bins are to be cut back and ways of hiding them will be looked at on 14th October. The front is still an issue and potentially a gate could be constructed and placed in front of them. PTA will look into options.

Miss Scrivens mentioned that her would be ale to donate any nuts or screws for any such projects.

Worcester Recycling Centre – you pay a subscription and then can get loads of recycled items for various projects.

Spring Flower Recycle Project

T May mentioned that she had seen an idea where the children make flowers our of recycled bottle tops. These can then be used around the school to brighten it up. Teachers discussed this as a brilliant project for the spring. Supplies to be sourced.

Uniforms

Is it necessary to have 2 uniforms for the year? Do they have to be lodo'd? School to send out a questionnaire to parents to see their preferences.

Tables for the Forest School

There is a possibility that the tables in the quiet area could be moved to the forest school as they were not currently in use. This area needs to be looked and could possibly be used as an outdoor classroom. PTA are looking into purchasing a sale or cover to make this more usable during the winter period. Clipboards could be used in the forest school for children to write on.

Skills Questionnaire to be sent out to parents to see if there are any parent who may have relevant skills to assist the schools.

Snacks

This is a difficult area and the school has been working on a list that could be sent out. School to continue to work on this.

Meeting closed at 1930