



St. Mary's C of E School

Biggs Lane | Fownhope | Herefordshire | HR1 4PG
Tel: 01432 860474

web: www.st-marys-fownhope.co.uk
email: info@st-marys-pri.hereford.sch.uk

Headteacher: Mr. T. Milne

Term Dates and the School Day

- 7:45am – Sunrise Club
- 8:40am – Children join others arriving in the playground before the bell rings
- 8:50am – The start of the school day
- 10:25am – Assembly (Monday-Thursday)
- 10:45am – Playtime
- 12:15-1:30pm – Lunchtime (lunch times vary by class)
- 2:00pm – Playtime
- 2:40pm – Good News Assembly (Friday's only during term time)
- 3:10pm – End of the school day
- 3:10-4:15pm – School Clubs such as football, rugby, arts and crafts (this is season and class dependant)
- 3:10-5:30pm – Twilight and Sunset Club

Lateness

The school bell rings at 8:45am for children to enter their class and put away their things, ready for learning to begin promptly at 8:50am. A member of staff will be present at the school gate until 8:50am to help with late arrivals. Entering the school via the main entrance should only be used as a last resort if arriving after 8:50am. We are only able to keep our registers open for 30 minutes after the start of the day, until 9:20am, any late arrivals after this time will be marked as having an unauthorised absence.

Whilst from time to time it cannot be helped, please try to minimise late arrivals as much as possible, as they cause considerable disruption to both your child's learning and that of their class.

Absence Reporting

Please let us know before 9:20am if your child is unwell and will not be joining us. You are able to call us on 01432 860 474 (select option 1) or by email at admin@st-marys-pri.hereford.sch.uk. Please be aware that it is our legal duty to investigate any absences if we have not been informed. Our attendance target is 97% for the school year.

If another person is collecting your child

Please be sure to notify the office by 12:00pm if another adult will be collecting your child. Please email this information to admin@st-marys-pri.hereford.sch.uk

The School Office

The School Office, which is managed by Miss Hunt (Admin Assistant) and Mrs Corbet (School Business Manager) is open between 8:30am and 4:00pm Monday to Friday during term time. If you need to contact us outside of these times, emails and voicemails will be picked up during working hours.

Term Dates for academic year 2020-2021

	Autumn Term	Spring Term	Summer Term
Term Starts	Wednesday 2 nd September	Wednesday 6 th January	Tuesday 20 th April
Half Term	Monday 26 th to Friday 30 th October	Monday 15 th to Friday 19 th February	Friday 28 th May to Friday 4 th June
Term Ends	Friday 18 th December	Thursday 1 st April	Wednesday 21 st July

"What we nurture today, flourishes tomorrow"